



# Geological Society of Connecticut



## **Agenda- Board of Directors Meeting Geological Society of Connecticut June 26, 2013, 4:30 PM Dinosaur State Park, Rocky Hill, CT.**

Present: Meg Enkler, Camille Fontanella, Ralph Lewis, Harold (Fritz) Moritz, Mark Lewis, Drew Hyatt

**Call to Order: 4:30**

### **Old Business:**

- Minutes from 050113 meeting – moved , seconded, unanimously approved
- DH will put approved minutes in the society Google drive and send to PL approved minutes as per past practice.

### **New Business, Committee Reports**

- *Treasurer's Report (presented by RL on behalf of MT)*
  - MT met with J. Purtil to develop a reporting schedule 5-3.
  - Treasurer's report as appended was received, moved for acceptance, and unanimously accepted.
- Communication & Education Committee (reported by ME and FM)
  - Detailed minutes on this meeting are forthcoming.
  - The most recent subcommittee meeting focused on discussing scholarships, the society logo (summarized below).
    - No new discussion on virtual field trips, geologic calendar of events, and minerals, although these topics will likely arise at future meetings.
  - Society Logo (drafts included at the top of these minutes)
    - FM summarized discussion of the logo by the Communications/Education subcommittee and presented a draft version (used at the top of these minutes) to the board.
    - The logo is unique in that it is the only state symbol that both the state fossil (Eubrontes) and state mineral (garnet). The logo also retains small symbols reflecting the state map and the black dog tradition.
    - The board unanimously moved to accept this as the model for the society logo, requesting to see the final revision for approved at an upcoming meeting.

- Scholarship
  - ME reported on key elements discussed by the communication/education committee relating to scholarship development (details will be available in the subcommittee minutes). This included:
    - Providing two \$500 awards, one for an undergraduate, one for a graduate student
    - Recipients need not be from Connecticut, but must be doing geological field or lab work on the Geology of Connecticut
    - Applications will be submitted by Oct. 1 with award recipients announced at the fall GSC annual meeting
    - Applicants must agree to write an article for the GSC newsletter; their application must be endorsed by a professor/supervisor (via a letter of support)
    - The application would be brief, 1 page, indicating how the proposal relates to the geology of CT and how funds would be used
    - The subcommittee was interested in setting up the ability for members to donate to the scholarships through the web site
    - Applications would be reviewed by the education committee, with any directly involved members recusing themselves from deliberations
  - The board discussed these elements of the proposal. Several points of discussion were raised for consideration by the subcommittee in preparing a final draft for board approval. These included:
    - Consideration of timing for the upcoming year, since the next Newsletter will go out Oct. 1, 2013 when the applications were due
    - It was suggested that once a scholarship announcement is ready for circulation it could be sent to members via Gmail
    - It would also be worthwhile to send the announcement to geoscience department chairs in CT or at other locations known to conduct research in the state
    - There was some discussion on the timing of submitting the newsletter article; requiring it one year after notification might limit the article to a summary of field activities rather than final results (since field work would be the summer immediately prior to the November announcement of award recipients)
  - The board approve of developing these scholarship and recommend that the communication/education subcommittee bring a proposal to the board for approval

- Brochure
  - The board examined the draft brochure circulated by MT. The board expressed its appreciation for developing the draft brochure as an important step forward on membership recruitment.
  - CF marked up a hard copy of the draft brochure, noting suggestions made by the board. She will pass the marked copy on to MT for further revisions.
  - A revised brochure should be presented to the board for approval.
- Google Mail vs. Blue Host (Everyone OK?)
  - The transition to Gmail seems to be working well. RL noted that the email from CF to the board on May 17 was most helpful in understanding the options for use of Gmail (included as attachment 2 to these minutes)
- CEU and LEP points for future field trips
  - No new discussion in the subcommittee
  - Board discussion: ML commented that he CF know the person in charge of LEP. He will report back to the board on the process used for LEP
  - CF commented that her understanding is that the individual seeking LEP points needs to download appropriate forms from the web, fill them out and submit them to be assessed whether credits can be received
  - It would be good to have these directions in field trip details

### **Membership Committee**

- No report, although ML noted the value in developing a brochure.
- Rules for the timing of memberships in the last minutes was agreeable to all present

### **Program Committee (Janet, Drew)**

- Future Field Trip Venues
  - FM suggested that the next field trip focus on mineralogy and metamorphic geology in western CT near Litchfield. He described recent meetings with an individual in Litchfield who had discovered two mine shafts. Minerals recovered from that shaft are outstanding.
  - RL indicated that a field trip to Western CT would be highly desirable, and he encouraged FM to work with the program committee to investigate this further.
  - DH will help out as his schedule and knowledge of the area permits.
  - RL will contact some people that he might know with expertise in the area.

### Fall 2013 Annual Meeting

- JS is confirming Greg Walsh, USGS, a bedrock mapper, as the speaker for the fall 2013 meeting.
- DH received feedback on an all-members email about four possible hosts:
  - Garry Robins and Jean Crespi separately suggested UCONN (did have questions)
  - Christoph Geiss and Johnathan Gourley suggested Trinity College
  - Mark Busa suggested Middlesex Community College
  - Lisa Alter suggested the Kent Mining Museum (likely not large enough)
- The board recommended that DH respond, indicating appreciation for interest in hosting the meeting, and to arrange to hold meetings as follows:
  - Trinity – Fall 2013
  - UCONN – Fall 2014
  - Middlesex Community College – Fall 2015
- Few suggestions were received for future speakers. The board will need to revisit this issue at a later date.
- DH indicated possible dates for the annual meeting as Nov. 8, 15, or 22 (all Fridays; these dates avoid national GSA and Thanksgiving).
  - The board approved of these dates, with the final choice being influenced by the availability of the speaker.
- In communicating with Trinity, DH will indicate the need for parking for about 75 people.

**Correspondence/Other Business:**

- Historian/Archives – no new updates, although it is an idea well received by the board.
- RL reminded people to share field trip images with Camille or the geosociety site for archiving.
- RL noted he had sent a letter to Mr. Purtill indicating he had a lifetime membership for the GSC (recognizing his assistance to the board)
- DH indicated he would send an email to the board inviting them to an informal barbeque at his house (47 Gilead Road, Andover CT) on Saturday July 20, at 4:00 p.m.

**Next Board Meeting:**

- August, 21

**Motion to Adjourn** 5:48 p.m.

# Attachment 1: Treasurer's Report

The Geological Society of Connecticut  
PO Box 94, Hadlyme, CT 06439  
geosocietyct@gmail.com

Treasury Report, Margaret Thomas  
June 24, 2013

- Treasury reviewed with John Purtill on 5/3/2013; discussed reporting schedule and Society accounting system.
- Could not locate our previous 2 years 990 tax forms online, so I authorized John Purtill to represent us to the IRS in order to resolve any potential filing issues.
- The process of chronicling treasury transactions for the current fiscal year July 1, 2012- June 30, 2013 is almost complete. Our fiscal year taxes (Form 990) are due in Nov. Next meeting scheduled with John Purtill on July 26<sup>th</sup>, to draft the 990 tax form for BOD review and approval.
- Current account balances:  
Savings= \$1851.84  
Checking=\$1946.60  
PayPal=\$2866.33
- Other Matters: John Purtill's suggestions for our web site reporting  
Remove Balance Sheet  
Only publish governance documents & most recent 990 tax form  
(see edit sheet enclosed)

M.A.Thomas  
margaret.thomas@ct.gov

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## Attachment 2. Email from Camille Fontanella re Gmail

*Using Google Gmail:*

*Our user name and address is [geosocietyct@gmail.com](mailto:geosocietyct@gmail.com) . The password can be verbally obtained from either Drew or Camille if not already known, but should not be sent electronically. (Since correspondence is handled by the Secretaries, please take care to mark items Unread if you should read them, so that the Secretaries know to read the Unread messages.)*

*The Gmail account can be used as a platform for both storing and sharing documents and sending correspondence to the Society.*

*In Contacts, the contacts for the membership are maintained and stored. Group contact lists can be created. For example, a Board Members contact list has already been created. We have approximately 215 contacts. Mass mailings can be sent to the Society membership by selecting all contacts.*

*In Drive, documents pertaining to the Society's function can be created, saved, stored, edited and shared. For example, the Board meeting minutes from 3/6/13 were created, stored, and shared through Drive.*

*Gchat can be used to communicate in real time with any Society members who also have Gmail.*

*There are numerous other functions that are available through having a Gmail account. This account is free, has a large storage capacity, and will not change if we change our web host. The web host and Gmail are separate accounts.*

*Camille*