



Geological Society of Connecticut

Board of Directors, Inaugural Meeting
October 18, 2010, Dinosaur State Park.

Call to Order.

The first meeting of the Board of Directors was called to order at 4:10 pm by Janet Stone.

Attendance: Gail Batchelder, Margaret Enkler, Mark Lewis, Ralph Lewis, Randolph Steinen, Janet Stone, Peter LeTourneau, Daniel White, Michael Wizevich.

Absent: Camille Fontanella, Margaret Thomas.

Approval of Minutes: The minutes of the last meeting of the Steering Committee on September 13, 2010 were approved as presented. The minutes of the 2nd Annual Meeting of the Society on October 4, 2010 were amended, to note the change of affiliation of meeting attendee Dan White to Mountain Laurel Environmental, LLC, and approved.

Treasurers Report: The Acting Treasurer (A.T.) presented (1) the Balance Sheet for the 2nd Annual Meeting and, (2) spread sheet for September transactions and (3) October (to date) transactions to the Board, which suggested that all three be appended to these minutes. The A.T. reviewed anticipated expenditures and noted that membership renewal dues will be collected soon. The report was approved.

Old Business.

1. The Acting Treasurer reported that the incorporation documents were sent to the Secretary of State at the end of last week, but had not been recorded as of this afternoon. IRS Form 990 (*Return of Organization Exempt From Income Tax*), a copy of which was circulated amongst the Board members, has been filled out and was checked by Gail Batchelder, who noted several revisions. The revised version will be circulated to The Board for comment. If no comments are received within two days, it will be considered approved by the Board and will be filed electronically. The filing deadline is November 15th. Completion of IRS Form 1023 (*Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code*) by Gail Batchelder is nearly complete. A meeting with John Purtill will be scheduled for early November for completion and submission of that form.
2. Honorary Membership. Randolph Steinen moved and Ralph Lewis seconded to declare Robert Wintch an Honorary Member in The Society for 2011. The motion passed unanimously. During discussion it was decided that *the term of membership for each honorary member will be determined at the time that such membership is extended*. It was agreed that this decision did not need formalization in The By-Laws of the Society.
3. Meeting dates. The Board agreed to routinely conduct future meetings every other month on the first Wednesday or Monday of the month, alternating. They will routinely be held at Dinosaur State Park and will routinely begin at 4:30 pm. The following meeting dates were established: December 1 (Wednesday), February 7, 2011 (Monday), April 6, 2011 (Wednesday).

New Business.

1. Election of Officers. The Board, by acclamation, elected Janet Stone, President, Mark Lewis, Vice President, Margaret Thomas, Secretary, and Randolph Steinen, Treasurer.
2. Possible revisions to By-Laws concerning Elections. It was agreed that the terms of office if the Directors should be staggered so that short term continuity of The Board could be preserved. Thus, elections for some number of directors will necessarily be held each year.

Considerable discussion then ensued about officers and their election. Are officers elected by the Board of Directors from within their ranks or does the general membership elect Officers along with other Board members? It was decided that the Board of Directors conduct the business of The Society and officers are only Board members with defined responsibilities in the conduct of that business. Thus, the officers serve the Board and the Board should elect its officers. It was agreed that the By-Laws should be clarified to reflect this decision.

There was also discussion concerning the possible contingency of an officer being elected with a longer term of office than their existing term as a Director. It was agreed, in that case, that the term of the Director will be extended as necessary to coincide with the term of office. Batchelder agreed to submit a draft revision of the By-Laws to the Board to reflect this decision. Gail noted that several good comments on the last Survey of the membership were received and would be considered during construction of the revision.

3. Standing Committees. Three Standing Committees were established.
 - a. Program Committee: Stone, LeTourneau, White, and Steinen volunteered to work this committee.
 - b. Communication/Education Committee. LeTourneau, Wizevich, and Enkler volunteered to work on this committee. LeTourneau reported that Gary Robbins (UConn) volunteered to be editor of a newsletter that will be published on our website and electronically sent to members. LeTourneau will continue to be the webmaster for The Society.
 - c. Membership Committee. M. Thomas and Steinen volunteered for this committee.
 - d. Adhoc By-Laws Revision Committee. Batchelder, Mark Lewis, Thomas and Wizevich will draft revisions to the By-Laws and Constitution when needed.

It was generally agreed that protocol for the committees should not be dictated by The Board. Committees would be expected to conduct their business in a timely and professional fashion. Committees are, however, generally instructed to solicit additional members from the ranks of The Society's membership in order to include as many as possible.

4. Membership Directory: Directors concurred that particulars concerning the directory are the prevue of the Membership Committee and The Board did not discuss the matter further.
5. The Board recommended that the Survey Monkey be discontinued after the current paid-up month ends.
6. The Board enthusiastically recommended that the Program Committee pursue the possibility of conducting an event, perhaps the 3d Annual Meeting, at Yale's Peabody Museum.

The meeting adjourned at 6 pm.

Submitted by R. Steinen (10/19/2010)

Appendices: Submitted by R. Steinen, Acting Treasurer.

2nd Annual Meeting Balance Sheet			
Income			
	#	\$	
Members	72	35	\$2,555
Non Members	10	40	400
TOTAL			\$2,955
Expenses			
Wesleyan University, rental of auditorium; check #1020			360
Bon Appetit, Caterer, Reservation #76389: check #1021: \$750 deposit; #1022: 1460.79, balance .			2210.79
Reimbursement travel expenses of speaker: check #1023 to Robert Wintsch			100
Appetizers: #1025 paid to Margaret Enkler			131.18
Beverages: #1024 \$148.38 for beer paid to R. Lewis; check #126 \$183.22 for wine paid to M. Lewis			331.60
TOTAL			\$3,133.57

September, 2010								
CASH (and checks) ON HAND					BANK ACCOUNT			
date	income	out-flow	balance	comment	deposit	withdrawal	Balance	comment
			30.00	Bal. forward			3,325.37	Bal. forward
9/7/2010	20.00		50.00	Reg. member dues				
9/9/2010					160.00		3,485.37	Incorporation expenses refund Legalzoom™; incorrect form with higher filing fee initially used: refund is difference in filing fee.
9/20/2010	530.00 35.00		615.00	2ndMtg registration: 14 member, 1 non-member Payment for extra guidebooks from Friends of DSP				
9/21/2010		545.00 35.00	70.00 35.00	Transfer to checking Transfer to checking (guidebook proceeds) 2ndMtg registration: 3 members	545.00 35.00		4,030.37 4,065.37	Deposit Deposit
9/23/2010						360.00	3,705.37	#1020: Wesleyan Univ. Rental fee for 2nd annMtg.
9/27/2010	630.00 120.00 20.00 20.00		930.00	2ndMtg registration: 18 members 2ndMtg registration: 3 non-members Regular member Dues Regular member Dues, 2011				
9/28/2010		895.00	35.00	Transfer to checking	860.00 35.00			deposit, understated understated amount
	70.00		105.00	2ndMtg registration: 2 members		750.00	3,854.37	#1021: Bon Appetit, food caterer for 2ndAnnMtg, deposit
9/29/2010	20.00 120.00 140.00		385.00	1 Membership dues 2ndMtg registration: 3 non-member 2ndMtg registration: 4 member				
9/30/2010	245.00		630.00	2ndMtg registration: 7 members				

